

The Brookings Institution



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May 12, 1975

The Honorable William Colby  
Director of Central Intelligence  
Washington, D. C. 20505

Dear Mr. Colby:

I am writing to invite you to nominate senior officials on the staff of your agency to participate in the Institution's educational conferences during 1975-76. These programs will build on the approach to leadership education pioneered by Brookings some sixteen years ago.

The following series of programs will be conducted during 1975-76:

Conferences for Senior Executives on Public Policy Issues offer opportunities for senior officials to strengthen their leadership abilities through intensive analysis and discussion of important issues in national and international policy.

Conferences on Business in Contemporary Society are designed to increase the Federal executive's understanding of business management and operations and to bridge gaps in perception between government and business.

Conferences for Science Executives bring together senior scientists from diverse backgrounds to explore numerous aspects of the relationships of science and technology to public policy.

Executive Leadership Forums on Critical Public Policy Issues are designed to bring together senior executives from the Federal government, business, labor, and the professions for the purpose of exploring problems and issues in areas of national policy which are of critical importance to the nation's future.

An Alumni Round Table on Selected Public Policy Issues is designed for executives who have previously participated in a Brookings educational program and desire to update and increase their knowledge and understanding of key public policy issues of current concern and importance.

Information about each series of programs is contained in the enclosed brochure--including dates, locations, fees, sample schedules, and eligibility requirements. We are particularly eager to receive nominations of women and

members of minority groups. Fees do not meet the entire costs of these programs and Brookings will continue to provide the necessary subsidy from its own funds.

We hope that a sizable number of your senior officials will be able to take advantage of these executive education programs, and will appreciate receiving your nominations by August 1, 1975.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kermit Gordon".

Kermit Gordon  
President

Enclosure

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